

American Head and Neck Society Application Checklist

Please send completed application and checklist to:

**American Head and Neck Society
Membership Department
11300 West Olympic Boulevard, Suite 600
Los Angeles, CA 90064**

All applicants should review the following instructions:

- Please ensure the application is typed.
- Submit a completed application form.
- Submit a copy of your most current Curriculum Vitae.
- Submit a 2x2 or passport size photo.
- Request two (2) letters of recommendation from Active fellows of the Society (one in your community). International applicants may request letters from an Active or Corresponding member of the Society.
- Please send in a check made payable to the American Head and Neck Society for the \$25 application fee.
- **Please send all required documents BY OCTOBER 31, 2009 for consideration in the 2010 review cycle.**

*The following information is also needed for **Active** applications:*

ACTIVE FELLOWSHIP REQUIREMENTS

- You must be Board Certified.
- You must be a Fellow in the American College of Surgeons, Royal College of Surgeons or equivalent certification board.
- You must submit a case listing SIGNED by the Chief of Service or Department Chairman or Division Chair from each institution.
- Your case listing should include comments on your complications or lack of complications.

PLEASE NOTE: If the Active applicant has completed a fellowship with any of the approved AHNS Advanced Training Council programs, a case listing does NOT need to be submitted.